

## INTERNSHIP OFFER

We are currently looking for a **TRAINEE** to support our **Evaluation Department** to start in July or August **2017** for **4 to 6 months**

ADE is a private **consultancy company** based in **Louvain-la-Neuve**, near **Brussels**.

It supports decision-makers in formulating, monitoring, implementing and evaluating **public policies and strategies**.

ADE has three main areas of specialisation:

- **Assistance with macro-economic reforms and with regional development**
- **Rural development and environment**
- **Evaluation methodology**



ADE has also developed specific expertise in support for **developing the private sector** in developing countries, **development finance**, **humanitarian aid**, and **conflict prevention and peace-building**.

Key **clients** include the European Commission (various Directorates-General), EU Member States' cooperation agencies (France, Belgium, Austria, Denmark, Netherlands...), the African Development Bank, the International Initiative for Impact Evaluation (3ie), ministries in third countries, etc.

An "evaluation" consists of assessing the **relevance, effectiveness, impact, efficiency and sustainability** of a policy or programme. A large proportion of the evaluations conducted by the Evaluation Department concern donor intervention strategies in the field of **development cooperation** and humanitarian aid, in a variety of sectors and countries. The Evaluation Department also continuously develops its own methodologies and tools for conducting such evaluations.

Examples of our work include the following:

- Evaluation of the EU's Africa-Caribbean-Pacific Investment Facility (ongoing)
- Evaluation of the Infrastructure Development Fund of the Dutch Cooperation (ongoing)
- Evaluation of the support to Croatia's accession to the EU (ongoing)
- Evaluation of the African Development Bank support to agricultural value chains (ongoing)
- Evaluation of the EU Approach to building Resilience to food crises in African Drylands (2017)
- Study on Approaches to assess cost-effectiveness of DG ECHO's Humanitarian Aid actions (2016)
- Evaluation of ECHO's Response to the Syrian Crisis 2012-2014
- Evaluation of the implementation of the European Consensus on Humanitarian Aid (2014)
- Evaluation of the African Peace Facility (2013)
- Evaluation of the European Commission's Humanitarian Activities in Colombia (2012).



## **WE OFFER**

- A challenging internship, as part of your studies
- An opportunity to gain experience within a leading consulting team in the area of high-level public policies and strategies, notably in international relations, development and humanitarian aid
- An opportunity to gain experience in working with major donors, such as the European institutions
- An opportunity to work in an international environment with highly-qualified colleagues
- The possibility of developing your skills as a professional consultant and of applying them to a range of different sectors, both in Europe and worldwide.

## **MAIN RESPONSIBILITIES**

- Participation in the evaluation studies conducted by ADE, particularly in respect of:
  - Data collection and research
  - Quantitative and qualitative research and analysis
- Contributions to other ADE activities, such as support to proposal writing and general business development.

## **PROFILE**

### *MAIN SKILLS REQUIRED*

- Current study for a Masters university Degree, preferably in Economics or Evaluation
- Strong analytical skills
- Solid capabilities in qualitative and quantitative data analysis
- Good writing skills
- Organisational and planning skills
- Strong interpersonal skills and ability to work in teams
- Good command of the main computer software packages (Word, PPT and Excel)
- An excellent level of written and spoken English.

### *WOULD BE AN ASSET:*

- Experience in evaluation of public policies
- Knowledge and understanding of development cooperation issues
- Knowledge and understanding of the functioning of EU institutions and key EU policies
- Knowledge of statistical software packages (e.g. SPSS, R, Stata) or survey tools
- Knowledge of French; knowledge of other languages.

## **APPLICATIONS**

Interested candidates are welcome to send their application (CV and 1-page covering letter) in English to [donatienne.desirant@ade.eu](mailto:donatienne.desirant@ade.eu) **before 31 May 2017**. Only short-listed candidates will be contacted.